



**ACTIVE TRANSPORTATION PLAN
ADVISORY COMMITTEE
(ATPAC)**

MEETING MINUTES

THURSDAY, DECEMBER 17, 2015

1. CALL TO ORDER

The meeting was called to order at 7:05 PM by City Clerk Susan Neer, in the Library Board Room, Civic Center Library, 1188 South Livermore Avenue, Livermore, CA 94550

2. ROLL CALL

Members Present: Committee Members Mike Ansell, Maria Dawson, Steve Howard, Lara Leininger, and Kimberly Schertzer

Members Absent: Committee Members Connie Campbell and Michael Hardin

Staff Present: Deputy City Attorney Gabrielle Janssens, City Clerk Susan Neer, Deputy City Clerk Sarah Bunting, Associate Planner Debbie Bell, and Assistant Planner Andy Ross

2.01 Welcome and Introductions

Staff welcomed Committee members to the kick-off Active Transportation Plan Advisory Committee and Committee members and staff introduced themselves.

2.02 Presentation on the Brown Act

Deputy City Attorney Gabrielle Janssens provided a presentation on the Brown Act

2.03 Review of Rules of Procedure

City Clerk Susan Neer reviewed the Draft Rules of Procedure

2.04 Election of Chairperson and Vice Chairperson

Committee Member Steve Howard was nominated as Chairperson. Committee Member Kimberly Schertzer was nominated as Vice Chairperson.

MOTION BY COMMITTEE MEMBER ANSELL, SECONDED BY COMMITTEE MEMBER LEININGER, APPROVING STEVE HOWARD AS CHAIRPERSON. MOTION CARRIED (4-0, ABSTAIN: HOWARD)

MOTION BY CHAIR HOWARD, SECONDED BY COMMITTEE MEMBER DAWSON, APPROVING KIMBERLY SCHERTZER AS VICE CHAIRPERSON. MOTION CARRIED (4-0, ABSTAIN: SCHERTZER)

2.05 Selection of Standard Day, Time, and Location for Future Meetings

Staff explained there will be approximately six Active Transportation Plan Advisory Committee meetings over the next 18 months and asked the Committee to propose the most convenient date, time, and location for these meetings. Committee members agreed that Wednesday and Thursday evenings are most convenient for future meetings, with a preference of Thursday evenings. After a discussion of various possible start times, committee members agreed a 7pm start time is preferred. The Library Board Room was selected as the standard meeting location.

MOTION BY COMMITTEE MEMBER ANSEL, SECONDED BY COMMITTEE MEMBER SCHERTZER, SELECTING WEDNESDAYS AND THURSDAYS, WITH A PREFERENCE TO THURSDAYS, AT 7PM IN THE LIBRARY BOARD ROOM AS THE PREFERRED MEETING DATE, TIME, AND LOCATION FOR ACTIVE TRANSPORTATION PLAN ADVISORY COMMITTEE MEETINGS. MOTION CARRIED (5-0)

Staff reiterated that every effort will be made to schedule future meetings following these preferences but there may be occasions when some or all cannot be accommodated. Staff will work with the Committee to schedule all future meetings.

2.06 Adoption of Rules of Procedure

MOTION BY COMMITTEE MEMBER DAWSON, SECONDED BY ANSELL ADOPTING THE RULES OF PROCEDURE. MOTION CARRIED (5-0)

3. PUBLIC COMMENT

None

4. APPROVAL OF MINUTES

None

5. CORRESPONDENCE

None

6. REPORT ON OLD BUSINESS –

None

7. NEW BUSINESS

7.01 Discussion regarding the Active Transportation Plan

Staff members Debbie Bell and Andy Ross provided an overview of the Active Transportation Plan process.

8. ADJOURNMENT

Meeting was adjourned at 7:23pm.

For questions regarding the Active Transportation Plan Advisory Committee, please contact Associate Planner Debbie Bell at (925) 960-4541.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITY ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (925) 960-4200 (VOICE) OR (925) 960-4104 (TDD) AT LEAST 72 HOURS IN ADVANCE OF THE MEETING.

THE ACTIVE TRANSPORTATION PLAN ADVISORY COMMITTEE AGENDA AND AGENDA REPORTS ARE PREPARED BY CITY STAFF AND ARE AVAILABLE FOR PUBLIC REVIEW A MINIMUM OF 72 HOURS PRIOR TO THE COMMITTEE MEETING AT 1052 SOUTH LIVERMORE AVENUE, LIVERMORE, CA 94550. COPIES WILL BE MADE AVAILABLE AT THE CIVIC CENTER LIBRARY PRIOR TO THE MEETING at 1188 SOUTH LIVERMORE AVENUE, LIVERMORE. THE AGENDA IS ALSO POSTED ON THE COMMUNITY BULLETIN BOARD IN FRONT OF LIVERMORE CITY HALL AND AVAILABLE ONLINE AT WWW.CITYOFLIVERMORE.NET.

UNDER GOVERNMENT CODE § 54957.5, ANY SUPPLEMENTAL MATERIAL DISTRIBUTED TO THE MEMBERS OF THE ACTIVE TRANSPORTATION PLAN ADVISORY COMMITTEE AFTER THE POSTING OF THIS AGENDA WILL BE AVAILABLE FOR PUBLIC REVIEW AT THE CIVIC CENTER LIBRARY.